

Active Listening Grading Rubric

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	Poor	Acceptable	Excellent
Body position	Orients body away from speaker and/or crosses arms and legs.	Direct body orientation; arms unfolded, but legs crossed tightly.	Direct body orientation. Arms unfolded; legs open or crossed slightly.
Immediacy cues	Leaning or sitting back away from speaker.	Leaning forward slightly toward the speaker.	Leaning forward slightly toward the speaker; sitting forward on seat.
Facial display	No display or inappropriate display.	Some display, which is appropriate.	Offers display that is appropriate and expressive.
Back channeling cues	No cues provided; or ineffective cues provided.	Provides either effective verbal or nonverbal cues.	Provides effective verbal and nonverbal cues.
Eye contact	Maintains appropriate eye contact less than 80% of conversation.	Maintains appropriate eye contact between 80-90% of conversation.	Maintains appropriate eye contact throughout the conversation.
Paraphrase starter	Doesn't use starter.	Uses starter that signals a paraphrase, but does so awkwardly.	Uses a clear and appropriate starter.
Identification of emotions	Doesn't identify emotion(s) of speaker.	Identifies emotion of speaker, but does not do so accurately.	Accurately identifies emotion of speaker.
Paraphrase	Doesn't provide a paraphrase; or paraphrases inaccurately more than 50% of the message; analyzes or evaluates speaker; gives advice.	Paraphrases accurately, but adds extraneous information.	Paraphrases accurately and succinctly.
Asks questions	Asks inappropriate questions; asks too many questions; doesn't ask questions when they would be appropriate.	Asks questions, but some are unnecessary or irrelevant.	Asks relevant and appropriate questions.